



Budget Request Form FY2012

Department should complete one form for each individual request

Department: Disability Services

Program, Service, or Operation Requested

Graduate Assistant

SSFAB Use Only	
YES	NO

General Description:

Funding for one nine month Graduate Assistant position

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The Graduate Assistant would be responsible for collaborating with the Career Center in order to help students with disabilities transition to the workforce. This initiative began with the Disability Services Comprehensive Program Review. As part of the DS Action Plan, it was identified that DS would develop a collaborative educational program between DS and the Career Center. Due to staff time constraints with increasing numbers of students, developing this relationship has been difficult.

This position would provide GA funding to a student who may otherwise not be funded. Budget cuts my cause some GA positions to be eliminated and this position would add an additional employment opportunity for a graduate student. It would also benefit students with disabilities who may have perceived barriers to going to the Career Center and may also not have thought about how their disability might impact them in the interviewing and employment setting. The GA would be responsible for co-programming with the Career Center and providing an avenue for students to feel comfortable in the Career Center.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

None have been identified given that this would be a recurring expense.

Generally, what assessment tools will you use to evaluate this program/service?

Surveys to determine needs of students with disabilities as they pertain to employment to shape the program followed by assessments including learning outcomes for all initiatives between the Career Center and DS. The Graduate Assistant would work with the DS Assessment Team member to develop these.

Funding Description:

Dollar Amount	
Total Estimated Cost	
\$12,000	
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$12,000.00

SSFAB Comments/Notes:

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