



Budget Request Form FY2012

Department should complete one form for each individual request

Department: Student Assistance Services

Program, Service, or Operation Requested

Additional Funding for Critical Incident Response Team On-Call support

SSFAB Use Only	
YES	NO

General Description:

Texas A&M University is committed to providing an educational climate that is conducive to the personal and professional development of each individual. With a large university community of approximately 48,000 students, Texas A&M University and the Division of Student Affairs realize that crises, or critical incidents, will occur and that these crises can have a significant effect on the larger community. Such critical incidents will require an effective and timely response. Texas A&M University and the Division of Student Affairs have developed a Critical Incident Response Team (CIRT), consisting of university administrators and staff, to best respond to the critical incidents involving students.

The purpose of CIRT is to provide assistance and support to Texas A&M University students involved in or impacted by a critical incident regardless of location. Two CIRT members (a primary and a back-up) are on-call 24 hours a day, 7 days a week, 365 days a year.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The Critical Incident Response Team has been in existence at Texas A&M since 1994. The role and scope of the team has evolved in the last decade and the awareness of the team is widespread throughout the Bryan/College Station Community. With this increase in awareness, the number of incidents to which the team responds has increased significantly over the past several years. Whereas in the past, a CIRT member responded to a couple of calls a week, it is not unusual for the on-call member to respond to a couple of calls a night! The number of incidents a CIRT member responded to increased, however, the stipend for CIRT members remained constant. As such, a decision was made to increase the compensation of the on-duty and back up team members.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Currently salaries (minus the increase) have been funded by Student Services Fees, the salary increase has been funded out of reserve funds. We would like to fund the entire stipend out of reoccurring SSFs. We have pursued and obtained additional funding for the operations of CIRT from small donations made by Aggie Moms' Clubs, the Association of Former Students and the Texas A&M Foundation. However, these funds are

usually used to respond to students' needs stemming from a CIRT call – clothes or textbooks in a fire, temporary lodging, or food at the scene of an emergency as examples.

Generally, what assessment tools will you use to evaluate this program/service?

Formal assessment methods are currently being discussed. Currently, the nature of the calls are tracked and students and their families are individually dealt with according to their needs. Anecdotally, the fact that the community responders call on CIRT so readily and regularly speaks loudly to the effectiveness as well as the appreciation of students and their families with whom the team interact.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$24,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$24,000.00

SSFAB Comments/Notes:

STUDENT | SERVICE | FEE | ADVISORY | BOARD