



Student Service Fee Advisory Board

Budget Request Form FY2013

Department should complete one form for each individual request

Department: Student Life Studies

Program, Service, or Operation Requested

Graduate Assistant funded

SSFAB Use Only	
YES	NO

General Description:

SLS has been funding one of two graduate assistants through its reserves. It is apparent this year that reserves need to be stabilized for use in comprehensive program review (CPR), major surveys, and an anticipated office move. SLS pays for the peer review team process of CPR for each department – up to \$12,000 per department.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

With 2010-2011 preliminary year end reports, it has become apparent that paying for a graduate assistant from reserves must come to an end. We used reserve this year to pay for one-time merit, one graduate assistant, and one summer student worker. Although reserves are still over the two month requirement, they are purposefully large enough to cover the expenses for CPR’s peer review process through 2015, one major survey administration in 2013, and the office move.

The SLS graduate students are responsible for most of the department’s data analysis works on student organization and Division staff projects. This year they also have begun to do literature reviews in preparation for some major research on students’ technology needs and uses (in conjunction with Computing Information Systems (CIS) and the Division IT) and student involvement. This will be the start of multiple years to update the University on student behavior (how often they work, for instance), their leadership experiences, Aggie traditions and Aggie spirit and friendship groups. In 2011-2012 SLSL will again undertake a Campus Climate Survey for students that is now serving as longitudinal research on the campus culture and student beliefs and practices.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

SLS funding is completely dependent upon SSF and a small auxiliary account. We do not charge for our services and do not believe we should do so. We have one time funding for SLLO, the Student Leader Learning Outcomes project that came from two \$10,000 grants in 2007-2008 and 2008-2009 from the Provost’s Office for initiatives in support of the institution’s Quality Enhancement Plan. That account now has \$13, 131.

Generally, what assessment tools will you use to evaluate this program/service?

SLS assesses each assessment service we provide clients (students and staff) immediately after the service is performed and several months after to ascertain (and encourage) students and staff to use and disseminate

the data they received. Every three years we conduct summer focus groups with Division staff to determine satisfaction and needs. Periodically we survey Division staff on their assessment knowledge and educations and/or services they need from SLS.

The SLLO project has its own assessment plan.

In addition, the assessment for how successful we are is how we are able to limit excessive workloads on the shoulders of professional staff and graduate students who serve so many students and staff.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$23,000.00
Graduate assistant salary and benefits	
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$23,000.00

SSFAB Comments/Notes:

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