SSFAB
Student Service Fee Advisory Board

Budget Request Form FY2014
Department should complete one form for each individual request

Department: Student Counseling Service

SSFAB Use Only	
YES	NO

Program, Service, or Operation Requested
Return of Case Referral Coordinator to full-time status

General Description:
The Case Referral Coordinator helps students connect with on- and off-campus service providers. Typically, this service assures that those who need longer term treatment receive it. The CRC also provides follow-up and case management for those students who need a bit more help. The position is currently being filled by a Graduate Student on a half-time basis and we have discovered that to function effectively, the position should be full-time.

Request Type: ☐ Full ☒ Increase ☐ One-Time ☐ Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?
Those students who need or want longer term treatment tend to be those students who are more severely impacted by mental health issues. Because the SCS uses a short-term treatment model, these students are most often referred to outside providers—both on- and off-campus. A case referral coordinator will ensure that these students do not "fall between the cracks," but rather, receive the treatment that they need.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.
No other sources of funding have been considered.

Generally, what assessment tools will you use to evaluate this program/service?
The service that the Case Referral Coordinator provides will be evaluated by the students who use that service through surveys and feedback. The Case Referral Coordinator will be evaluated by SCS administration annually as required by TAMU policy and procedure.

Funding Description:

	Dollar Amount
Total Estimated Cost	
Salary	$26,497
Benefits	$12,828
Less Estimated Partial/Matching Funds (if applicable)	
TOTAL UAF INCREASE REQUEST	**$39,325**

SSFAB Comments/Notes:

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