



Budget Request Form FY2014

Department should complete one form for each individual request

Department: Disability Services

Program, Service, or Operation Requested

Career Ladder Promotion

SSFAB Use Only	
YES	NO

General Description:

Promotion of current Student Development Specialist II to Student Development Specialist III.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The SDS II position for which the request is made serves as the Sign Language Interpreter Coordinator as well as maintaining a caseload of students, serving as a liaison for our sign language interpreting and transcription agencies, and participating in committee assignments. This position evolved into supervising the two staff sign language interpreters and this increase in responsibilities substantiates the promotion to an SDS III. The impact for students on approving this promotion is that Disability Services will be able to retain knowledge, skilled staff members who provide excellent service to the students.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Since this is a recurring expense, it would be difficult to find other funding.

Generally, what assessment tools will you use to evaluate this program/service?

Our services are assessed yearly through our student survey to evaluate how students are benefitting from our department.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$5,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL UAF INCREASE REQUEST	\$5,000.00

SSFAB Comments/Notes: