



Budget Request Form FY2014

Department should complete one form for each individual request

Department: Offices of the Dean of Student Life

Program, Service, or Operation Requested

Student Life Generalist, Student Development Specialist III

SSFAB Use Only	
YES	NO

General Description:

The Offices of the Dean of Student Life is requesting funding for a Student Development Specialist III to assist with managing presentation and facilitation requests for all areas of the department.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The Offices of the Dean of Student Life provides several services to students through each office area: Adult, Graduate and Off Campus Student Services; Alcohol and Drug Education Programs; Gay, Lesbian, Bisexual, Transgender Resource Center; New Student and Family Programs; Student Assistance Services; Student Conduct Services; Student Legal/Mediation Services; Student Media; Women’s Resource Center.

The majority of the areas educate students through presentations to student organizations, classrooms and mandated training sessions. Data from multiple office areas indicates a need to further educate students on related issues and current resources are maximized. Without additional staff to facilitate the workshops, presentations and training sessions the need for additional education will go unmet.

The additional staff member will allow for the department to reach more students and increase the impact on students.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Given that this is a permanent, recurring expense for the department, other sources of funding are not available.

Generally, what assessment tools will you use to evaluate this program/service?

Individual programs are assessed to determine if the learning outcomes for the program were met.

Presentation requests and attendance are tracked. Comparing data collected pre and post position will allow the department to quantify the additional number of students who are impacted through this position.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$53,980.00
Salary and Benefits	52480
Professional Development Funds	1500
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL UAF INCREASE REQUEST	\$53,980.00

SSFAB Comments/Notes:

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