



Budget Request Form FY2014

Department should complete one form for each individual request

Department: Offices of the Dean of Student Life

SSFAB Use Only	
YES	NO

Program, Service, or Operation Requested

Reclassification of Student Development Specialist III to Assistant Director

General Description:

Student Assistance Services, within the Offices of the Dean of Student Life, is a specialized program area that serves the entire campus community by connecting students with the appropriate guidance, resources, and support to address a variety of personal and academic matters. We are requesting funding to support the reclassification of the current position of an SDS III to Assistant Director.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?
Student Assistance Services interacts with faculty, staff, and administration from every corner of the University. The high profile of this program area, due to the nature of its work, requires an individual to be able to make executive decisions in time of critical need at a level higher than that of the scope and responsibility of the current SDS III position.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.
Reserve balances is a possible "other source" for a temporary period of time but our request is for a permanent, recurring expense and no other source of funding is available.

Generally, what assessment tools will you use to evaluate this program/service?

Funding Description:

	Dollar Amount
Total Estimated Cost	
Reclassification SDSIII to Assistant Director	\$15,000
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL UAF INCREASE REQUEST	\$15,000.00

SSFAB Comments/Notes:

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