



Budget Request Form FY2014

Department should complete one form for each individual request

Department: Information Technology

Program, Service, or Operation Requested

Student Worker and GA Wage Increase

SSFAB Use Only	
YES	NO

General Description:

Recently, federally mandated wage increases have occurred and have been addressed through internal reallocation or previous funding requests. Additionally, changes to the university's fee structure have resulted in unfunding of student benefits beginning this year. Our budget is no longer able to absorb increases without compromising other budgetary areas. If the Department of IT is to maintain the current level of service, and attract and retain high-quality, experienced technical student employees, then the department must be able to offer competitive wages.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The department must be able offer competitive wages to retain its best employees. Approximately 1/3 of the department's employees are students. Retaining these high quality student workers and graduate assistants is critical to the mission of the department and Division. Without these student workers, the impact to students will be visible through the reduced availability, institutional knowledge and quality of service.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Given recent budget cuts for all departments in the divisions and anticipated reductions in the coming bi-annum, we are reluctant to charge other departments for this wage increase. Also, we have already funded GA wage increases for the current fiscal year for approximately \$4,000.

Generally, what assessment tools will you use to evaluate this program/service?

The department will use feedback from staff, students and help desk reporting tools to evaluate the need for student workers and GAs.

Funding Description:

	Dollar Amount
Total Estimated Cost	
Student Worker Wage Increase	\$4,000.00
Graduate Assistant Wage increase	\$1,920.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL UAF INCREASE REQUEST	\$5,920.00

SSFAB Comments/Notes:

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