



Budget Request Form FY2015

Department should complete one form for each individual request

Department: Choral Activities

SAFAB Use Only	
YES	NO

Program, Service, or Operation Requested

Risk Management Directive from VPSA Office regarding stay in private Homes by Student Organizations.

General Description:

At the risk management directive of the Office of the Vice-President of Student Affairs the Century Singers and Women’s Chorus need to move away from housing in private homes to staying in motels while on tour. This request would cover two nights in motels for each group and would occur annually. The funding for FY14 to achieve this directive is being funded by one-time funding that will not exist in future years.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The student organizations do not have the funding in place to achieve this directive. The department does not have the funding in place to achieve this directive. Not being able to tour and perform will severely hamper the mission and purpose of this organization and the overall learning experience of the students in these organizations.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Yes. We will be seeking funds from other sources to help offset the cost of this directive. We are still in the process of finding and reviewing those sources

Generally, what assessment tools will you use to evaluate this program/service?

The current demand for touring for these groups and the mission and purpose of these organizations.

Funding Description:

Dollar Amount	
Total Estimated Cost	\$21,000.00
Student Travel	
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	<i>-\$6,000.00</i>
TOTAL UAF INCREASE REQUEST	\$15,000.00

SAFAB Comments/Notes: