



Budget Request Form FY2015

Department should complete one form for each individual request

Department: MSC Visual Arts Committee

Program, Service, or Operation Requested

Reynolds Gallery general maintenance

SAFAB Use Only	
YES	NO

General Description:

The Reynolds Art Gallery requests a permanent increase in its Administrative budget for facility maintenance. One main goal of this is to supply paint/spackle to repaint/patch the walls on a regular basis. The walls are currently painted a custom finish/color that we are unable to match commercially. Additionally, the color is a yellowish cream and does not provide a neutral environment for viewing art. We will be buying a commercially available color/finish to repaint the entire gallery and have some paint in reserves. Additionally, funding will help provide spackle, tools, climate control materials, packing materials and other necessary materials for consistent maintenance of a professional exhibition space.

Request Type: Full Increase One-Time Partial/Matching

Type of Funds Requested UAF Other

General Questions:

Why is this important to your department? How does this increase impact students, and what motivated this request?

This project is very important. Currently the space is a little over a year old, but because of our inability to finish the space properly, it seems much more worn. These funds will help us maintain a professional exhibit space comparable to other university and commercial art galleries.

Is it part of your strategic plan? What will be the impact if it is not funded?

This is part of our strategic plan. Presentation is one of our main goals as the VAC. Without the ability to consistently maintain the gallery space, we run a tremendous physical, financial and reputational risk to not just the VAC, but the MSC and Texas A&M since the gallery is located in our campus's "living room."

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.
 Donors, sponsors and other sources generally intend their funds to go towards specific programs and exhibitions. This is one of the only student run spaces in the university and our needs are very unique in this respect.

What sort of input did you receive (student, faculty, staff, other) to determine this need?

This request was supported strongly by their staff advisor, Eric Clausen, who has many years of exhibition and art handling experience. Without this mandatory funding, the gallery walls have become derelict very quickly and the environment is not an ideal space for showcasing any art.

What actions have you implemented internally to address the identified need?

Several attempts have been made to match the paint and patch the walls, however a complete repaint is necessary. Additionally, some climate control efforts have been implemented and the effectiveness of those actions will be evaluated over time.

Generally, what assessment tools will you use to evaluate this program/service?

The assessment will be made by advisor. He will also be directly supervising all gallery maintenance to ensure professional, cost-effective and safe implementation.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$1,000.00
Paint/spackle	\$500.00
Rollers/drop cloths	\$100.00
tools/packing & climate material	\$400.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	

SAFAB Comments/Notes: