



Student Affairs Fee Advisory Board

Budget Request Form FY2016

Department should complete one form for each individual request

Department: MSC Visual Arts Committee

Program, Service, or Operation Requested

Reynolds Gallery Security Guards

SAFAB Use Only	
YES	NO

General Description:

The Reynolds Student Art Gallery utilizes the services of the Forsyth Galleries student security guards at a rate ¼ of \$8.50 hourly from Tuesday through Friday 9:00 a.m. to 8:00 p.m. and Saturday and Sunday Noon until 6 p.m. Visual Arts Committee currently pays \$5313 for the security services but Forsyth has set an increased rate for this service.

Request Type: Full Increase One-Time Partial/Matching

Type of Funds Requested UAF Other

General Questions:

Why is this important to your department? How does this increase impact students, and what motivated this request?

This is very important as we have priceless art in the gallery that must be guarded during operational hours and without the added financial support we cannot afford trained guards that will allow us to manage risk and meet contractual obligations on the exhibitions.

Is it part of your strategic plan? What will be the impact if it is not funded?

If unfunded, we will have to close the doors for a period of time, decreasing the student’s access to our programmed exhibits. We run a tremendous physical and reputational risk to VAC and the MSC, and Texas A&M whenever this prominent space is closed or unprotected.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.
Contributors, sponsors and others have intended their funds be dedicated to programming and exhibitions and not the operational needs of the gallery. This is one of the only student run art spaces on campus.

What sort of input did you receive (student, faculty, staff, other) to determine this need?
This request is supported by our staff who helped us to consider what budgetary constraints impact our capacity to address the service charges.

What actions have you implemented internally to address the identified need?
We negotiated with the Forsyth management to delay an increase until we could find the necessary funds, but after a year, they can no longer absorb the shortfall.

Generally, what assessment tools will you use to evaluate this program/service?
The advisor will help us to determine how well this service is working for us. Also, so long as art is not damaged or stolen, we can attribute some success to the trained student security guards monitoring the space.

Funding Description:

Total Estimated Cost	\$2,000.00
Student Security Guard (2832 hours)	
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL UAF INCREASE REQUEST	\$2,000.00

SAFAB Comments/Notes: