



## Budget Request Form FY2016

Department should complete one form for each individual request

**Department:** Department of Student Activities/  
Office of Fraternity and Sorority Life

SAFAB Use Only	
YES	NO

**Program, Service, or Operation Requested**  
Graduate Assistant

### General Description:

The Office of Fraternity and Sorority Life currently serves a population of over 4,500 students. This position will be in charge of advising Order of Omega Honor Society as well as overseeing and assessing the academic progression and risk/crisis management training, of the fraternity and sorority community. The Graduate Assistant will work closely with the Risk Management Specialist to develop, implement, and coordinate educational and training programs designed to enhance academic success for the fraternity and sorority community. The Graduate Assistant will also assist in the training and developing fraternity and sorority leaders and advisors as it pertains to federal and state expectations concerning Title IX, Sexual assault prevention, hazing, and alcohol and drug prevention.

**Request Type:**  Full  Increase  One-Time  Partial/Matching

**Type of Funds Requested**  UAF  Other

### General Questions:

**Why is this important to your department? How does this increase impact students, and what motivated this request?**

Due to the need to focus more closely on student time to graduation as well as the increased national attention to risks and crisis prevalent in the fraternity and sorority community, it is imperative the Office of Fraternity and Sorority Life establish protocols and measures to address these concerns. The Department of Student Activities and Office of Fraternity and Sorority Life are vulnerable to high-risk concerns because the inadequate methods of training and communication between the advisors, students, and office staff. Office of Fraternity and Sorority Life are in need of additional staff to address training and academic needs of a growing and robust fraternity and sorority community. The Office of Fraternity and Sorority Life, from a strategic and collaborative philosophy, believe providing consistent and accurate training and development to a growing student population is imperative to managing risk and encouraging close ties to the university. This position

will be pivotal to also encouraging students to achieve academic success and self-exploration, which aligns to the Aggie Core values and encapsulates the values of the fraternal experience. This staff person will provide additional outreach to prepare chapter advisors, faculty advisors, and alumni volunteers for working with fraternity and sorority members.

**Is it part of your strategic plan? What will be the impact if it is not funded?**

Yes, this is part of our strategic plan. Failure to fund this position will be detrimental to the services and training our office offers to students. This position will not only be training and developing students concerning fraternity and sorority issues but also university policies, rules, and procedures. This position is vital to the development of a strong fraternity and sorority community with close ties to the university and improved alumni giving.

**How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.**

There are no other sources of funding available to the office at this time.

**What sort of input did you receive (student, faculty, staff, other) to determine this need?**

During the fall of 2011, the Office of the Vice President of Student Affairs contracted a special committee to review the operations and structure of the Fraternity and Sorority Life. The study was conducted by experts in various areas of fraternity and sorority life and entailed focus groups and interviews with Greek and non-Greek students, faculty, administration, and staff. The recommendations of the study denoted the need for sustained, consistent, and frequent training to key stakeholders as well as concentrated effort in academic record maintenance and reporting. This position will address the results of the study and the requests from key stakeholders.

**What actions have you implemented internally to address the identified need?**

The office currently has employed a Graduate Assistant to aid in the academic record keeping and reporting, however; meeting growing needs of risk and crisis training exceeds a twenty-hour work week.

**Generally, what assessment tools will you use to evaluate this program/service?**

We will utilize the University Annual Performance Evaluation to assess the position.

**Funding Description:**

<b>Total Estimated Cost</b>	
Graduate Assistant/ Benefits	14,034.00
Professional Development	400.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
<b>TOTAL UAF INCREASE REQUEST</b>	<b>14,434.00</b>

SAFAB Comments/Notes: