SSFAB

STUDENT | SERVICE | FEE | ADVISORY | BOARD

Budget Request Form FY 2010

To be Completed by Department for Each Individual Request

SSFAB Use Only	
YES	NO

Department: Student Counseling Service

Program, Service, or Operation Requested

Convert Post-Doctoral Intern Position to Professional Counselor I

General Description:

This is a second request to convert the post doctoral intern position to a full-time Professional Counselor I position. This request is being made because the position is difficult to fill (four viable candidates in the last two years) and there is truly a need for more clinicians to deal with the heavy Academic/Career caseload.

Request Type: ___Full _X_Increase ___One Time ___Partial/Matching

General Questions:

How does this request impact students and what motivated this request (needs, strategic planning, etc.)?

Motivation for this request comes from a deep concern that we will be unable to find a trainee to fill the position. While participation in training is always a good thing, the lack of institutional memory and familiarity with the Aggie way of doing things means that we just get one person trained and s/he leaves. In addition to assuring higher quality service, this would assure more timely access by students who need this service.

Have other sources of funding (fundraising, sponsorship, membership dues, etc) been considered? Please explain:

Because this is provision of direct services, no other form of funding has been sought.

Generally, what assessment tools will you use to evaluate this program/service?

The incumbent would be evaluated on an annual basis as required by University policy.

Funding Description:

	Dollar Amount
Total Estimated Cost	
Salary Increase	**$ 10,080**
Associated Benefits Increase	**$ 1,509**
Travel Increase	**$ 600**
Less Estimated Partial/Matching Funds (if applicable)	
TOTAL SSFAB INCREASE REQUEST	**$ 12,189**

SSFAB Comments/Notes: