

# SSFAB

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## Budget Request Form FY 2010

To be Completed by Department for Each Individual Request

Department: Univ. Art Collections

SSFAB Use Only	
YES	NO

### Program, Service, or Operation Requested

Insurance Premium Increase

### General Description:

This request will cover the increase in premium for the Fine Arts Insurance Policy due both to transfers of art to our department and by recent donations of art.

Request Type:  Full  Increase  One Time  Partial/Matching

### General Questions:

*How does this request impact students and what motivated this request (needs, strategic planning, etc.)?*

Our department has taken on direct responsibility for the art collections formerly under University Center. This, plus recent major art donations, has required an increase in insurance coverage.

*Have other sources of funding (fundraising, sponsorship, membership dues, etc) been considered? Please explain:*

If not funded through SSFAB, we will either fund through reserves for the coming year, or consider underinsuring the collections. Although there is no industry standard of coverage, most university museums cover their collections at 100%.

*Generally, what assessment tools will you use to evaluate this program/service?*

Not applicable

### Funding Description:

	Dollar Amount
Total Estimated Cost	\$1,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
<b>TOTAL SSFAB INCREASE REQUEST</b>	<b>\$1,000.00</b>

SSFAB Comments/Notes:

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