



Budget Request Form FY2011

Department should complete one form for each individual request

Department: Student Counseling Service

Program, Service, or Operation Requested

Senior Software Applications Developer – 50% FTE

SSFAB Use Only	
YES	NO

General Description:

This is a request for a half-time software developer to help upgrade and maintain our webpage. This webpage is the portal through which most students access services at the Student Counseling Service.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

Because students increasingly use the web to transact business and the Student Counseling Service increasingly uses the web to inform and aid students, accessible and easily understood design and ease of use are important to the efficiency of this office. This half-time position would ensure that students could quickly and easily access our information and services, receive accurate and current updates, take screening instruments, download study skills sheets, sign up for a group, sign up for QPR training, or request a presentation. Parents even access the site to learn what they can do to help their students; this information needs to be current. The SCS webpage is often the ‘face’ of the Counseling Service and one that needs to be accurate. The current software staff person simply does not have time to do this anymore as the Center has grown and student usage has increased. He will continue to work to maintain ‘behind-the-scenes’ databases and software to ensure smooth operation.

How do other sources of funding (fundraising, sponsorship, membership dues, etc.) been considered? Please explain.

A request to Division IT and the Computer Access Fee staff will also be made for partial funding; timing for that is uncertain.

Generally, what assessment tools will you use to evaluate this program/service?

The SCS engages in ongoing assessment of all services including counseling, outreach, psychiatric services, etc. A pre and post counseling assessment occurs each semester when users of the service are also asked questions regarding their satisfaction with direct services as well as reception, welcoming atmosphere, ease of registration, and webpage to name a few. Additionally, the Director receives and responds to all emails addressed to scs.tamu.edu.

Funding Description:

	Dollar Amount
Total Estimated Cost	\$27,454.00
Salary	\$20,000
Benefits	\$6,454
Travel	\$1,000
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$27,454.00

SSFAB Comments/Notes: