



## Budget Request Form FY2011

*Department should complete one form for each individual request*

**Department:** Graduate Student Council

SSFAB Use Only	
YES	NO

**Program, Service, or Operation Requested**

Half-funding of a Graduate Assistant acting as the Student Research Week Director

**General Description:**

Student Research Week (SRW) is a week-long student-led, university-wide conference showcasing research conducted on campus by both undergraduate and graduate students. The Student Research Director position is a Graduate Assistantship designed to educate the student in planning and coordinating the large-scale event including assembling and organizing over 500 student participants, 100 judges, and 75 volunteers to ensure a successful event.

**Request Type:**     Full     Increase     One-Time     Partial/Matching

**General Questions:**

***How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?***

The SRW Director coordinates and manages the entire Student Research Week event including oversight of the SRW Committee. Funding half of a GA salary for the SRW Director would more directly link GSC to SRW.

***How do other sources of funding (fundraising, sponsorship, membership dues, etc.) been considered? Please explain.***

Yes, the other half of the salary has been secured by the Office of Graduate Studies.

***Generally, what assessment tools will you use to evaluate this program/service?***

Assessment of the SRW director is conducted through supervisor evaluation. The program's success will be evaluated through surveys distributed to all participants of the event.

**Funding Description:**

<b>Total Estimated Cost</b>	
Half-funding of SRW director	11000
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
<b>TOTAL SSFAB INCREASE REQUEST</b>	<b>\$11,000.00</b>

*SSFAB Comments/Notes:*