



Budget Request Form FY2011

Department should complete one form for each individual request

Department: *Offices of the Dean of Student Life*

Program, Service, or Operation Requested

Additional Funding for CIRT On-Call Team support (payroll)

SSFAB Use Only	
YES	NO

General Description:

Increase salaries (by 50%) for CIRT on-call (both primary and secondary) to \$400 per week.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

The Critical Incident Response Team (CIRT), is a national exemplar coordinated by Student Assistance Services at Texas A&M University, which embodies Aggie values by provides a number of services to assist students with medical and personal emergencies and in the event of hospitalization. CIRT on-call team members (primary and secondary) are on call 24 hours a day, 7 days a week, 365 days a year. They respond to critical incidents involving students, primarily after business hours (nights, weekends, & vacations), often appearing at accident/emergency scenes, the hospital, or other sites where students are gathered, responding to not only the students directly involved, but those closest to them, including families, faculty and staff. Their reputation is so positive that they are often called upon even when the incident may not be critical, but to be of support and encouragement to Texas A&M students involved. At any given time, the entire team can be engaged depending on the nature of the emergency.

How do other sources of funding (fundraising, sponsorship, membership dues, etc.) been considered? Please explain.

This program is funded by Student Service Fees. Those full-time professional staff members voluntarily serve on the on-call team and are provided a nominal stipend while they serve which has been at \$25/day. This is a token amount which covers the inconvenience of phone calls, time spent away from other business, and incidental expenses associated with the reputed Aggie response to crises. Small donations by Aggie Mom's Clubs trickle in usually based on responses to someone from their area's experience with CIRT. Those funds are used for responding to students' needs—clothes or textbooks in a fire, for example, or food at the scene of an emergency, sometimes alternate lodging.

Generally, what assessment tools will you use to evaluate this program/service?

The nature of the calls are tracked and students and their families are individually dealt with according to their needs. Anecdotally, the fact that the community responders call on CIRT so readily and regularly speaks loudly to the effectiveness as well as the appreciation of students and their families with whom the team interact.

Funding Description:

Dollar Amount	
Total Estimated Cost	
Salaries	\$24,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$24,000.00

SSFAB Comments/Notes:

STUDENT | SERVICE | FEE | ADVISORY | BOARD