



Budget Request Form FY2012

Department should complete one form for each individual request

Department: Student Counseling Service

Program, Service, or Operation Requested

Security/Emergency Alarm System

SSFAB Use Only	
YES	NO

General Description:

When the SCS was located in Henderson Hall, emergency alarms were available in every office and group room. They were not frequently needed, but their presence and the automatic phone call to UPD protected staff from potential harm. When the SCS moved to Cain Hall, the cost of renovation precluded the purchase of a new security system. However, the current severity of presenting concerns continues to escalate and protection of our clients and my staff is paramount. I don't want to have an incident when it could be prevented.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

Student safety is also at risk if someone brings a weapon into the SCS; this proposal will reduce risk for all.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

None. Unsure of who would fund this.

Generally, what assessment tools will you use to evaluate this program/service?

Student and staff safety.

Funding Description:

	Dollar Amount
Total Estimated Cost	
Security/Emergency Alarm System	\$20,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
TOTAL SSFAB INCREASE REQUEST	\$20,000.00

SSFAB Comments/Notes: