



Budget Request Form FY2012

Department should complete one form for each individual request

Department: Greek Life

Program, Service, or Operation Requested

SDS II (Risk Mgmt/Council Advisor) – ½ to be funded by Dept of Student Activities

SSFAB Use Only	
YES	NO

General Description:

In the spirit of collaboration and efficiency, the Department of Greek Life has explored the reality of sharing a full-time SDS II professional with the Department of Student Activities – Risk Management & Organizational Development area. This position would be such that the individual would spend 50% of their time working in Greek Life as the advisor for one Greek governing council (currently categorized as a sponsored student organization) and risk management education specialist. In this capacity they would work regularly with that council and the chapters that are members of that governing council. They would also assist the Coordinator of Risk Management Education with individual chapter meetings or concerns associated with event planning, safety and accountability.

The other 50% of their time would be spent working in Student Activities Risk Management Education program area assisting student organizations through developmental seminars, application and program review as a part of the Camps & Enrichment process and reviewing documents and facilitating conversations with student organization leaders related to Event Planning and/or the formation of new student organizations.

The Department of Greek Life is prepared to put \$15,000 (previously used to fund a graduate assistantship) towards the creation of this full-time SDSII position (estimated total salary & benefits \$45,220). Greek Life is requesting \$7,610 in order to pay ½ (or \$22,610) of the SDS II salary. Student Activities will be putting forward a similar request in order to fund the other half of the proposed position.

Request Type: Full Increase One-Time Partial/Matching

General Questions:

How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?

Since the implementation of the TAMU Pre-event Planning Form in the year 2000, both the Departments of Greek Life and Student Activities experienced dramatic increases in the desire of student leaders to meet and discuss how they go about safely planning their events while managing their risks. With the implementation of the “on-line” submission format, the number of students and forms had risen dramatically – such that our current staffs are overwhelmed with requests for meetings and document reviews.

From a Greek Life perspective, this position would provide each of our Aggie Greek governing councils a full-time advisor, whose time would not be overwhelmed due to a competing council's needs/required assistance. It is extremely difficult for one person to advise more than one governing council at the same time AND effectively balance assistance to over 16 chapter leaders plus take care of their many other daily responsibilities. This position would provide much needed one-on-one meeting availability for a Greek governing council, the chapter student leaders seeking assistance with chapter issues, plus be available to offer services in event planning education and advisor training.

From a Student Activities perspective, it provides the Risk Management Team another body to assist them with the growing demand for one-on-one review meetings with organizations that have submitted various documents related to events (i.e. pre-event planning documents, contracts, constitutions, concession forms). According to the data provided by Student Activities, there were over 1400 event planning documents submitted during the 2009-10 school year. This month (September) alone, there have been 248 forms submitted that all need to be reviewed and in many cases multiple meetings will result.

From a strategic plan and collaborative philosophy, we believe that between Greek Life and Student Activities sharing such a position can be advantageous to both the students that will receive better service and the current staffs who are overwhelmed by the demand on their time. The fact that the person in this position would be doing similar tasks makes them an asset to both departments as it relates to the needs associated with risk management education.

How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

We made the decision to eliminate the graduate assistantship because the type of work necessary was more complex than what a graduate assistant could provide and we thought this type of joint venture would serve to assist more than just our constituencies but the whole university.

Generally, what assessment tools will you use to evaluate this program/service?

Satisfaction instruments regarding the service received during one-on-one sessions, the volume of meetings/presentations conducted/and an understanding of risk management concepts.

Funding Description:

	Dollar Amount
Total Estimated Cost - 1/2 of SDS II position	\$22,610.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	<i>\$15,000.00</i>
TOTAL SSFAB INCREASE REQUEST	\$7,610.00

SSFAB Comments/Notes: