



## Budget Request Form FY2012

*Department should complete one form for each individual request*

**Department:** Greek Life

**Program, Service, or Operation Requested**

*Renovation/Expansion of Office Related Expenses*

SSFAB Use Only	
YES	NO

**General Description:**

*Once the MSC reopens there are plans for possible expansion of office space within the Department of Greek Life that would provide valuable space to the four Aggie Greek governing councils and ancillary organizations that operate out of the Departments central office suite. Greek Life is requesting one time funding for renovation expenses that may be incurred as a part of that expansion process. It has been our experience that removing walls, replacing carpet and/or basic painting has become quite expensive and our current reserves are not such that we can afford to go back to them for another moving or renovation expense.*

**Request Type:**     Full     Increase     One-Time     Partial/Matching

**General Questions:**

***How does this increase impact students, and what motivated this request (needs, strategic planning, etc.)?***

This increase would accommodate the on-going space needs of the student leaders that represent a number of organizations, including the Aggie Greek governing councils (IFC, CPC, NPHC, MGC). At this time there is only one large conference room available to provide meeting/office space/etc. to all of the organizations that frequent our department suite.

***How do other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.***

We are actively working to establish a strong relationship with former students who were in Greek organizations and have made headway through our work with the Association of Former Students and a core group of Greek alumnae working to establish a constituency network. Since August 22 we have assisted in hosting five out-of-town former Aggie Greek receptions (Austin, San Antonio, Fort Worth, Dallas and Houston) at which we are gaining interest. From these efforts we hope to create a future funding source.

***Generally, what assessment tools will you use to evaluate this program/service?***

Usage of current space and space inventory needs assessments.

**Funding Description:**

			Dollar Amount
<b>Total Estimated Cost</b>			<b>\$10,000.00</b>
Current prices for sheet rock removal/painting, etc.			
<i>Less Estimated Partial/Matching Funds (if applicable)</i>			
<b>TOTAL SSFAB INCREASE REQUEST</b>			<b>\$10,000.00</b>

SSFAB Comments/Notes:

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