



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Budget Summary

*To be completed annually by each department.
Please attach Funding Request Forms for each proposed increase.*

Department:	Aggie Honor System Office	UAF Account #	237175
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Department Budget History:

	FY2021	FY2022	FY2023	FY2024
Total Operating Budget	\$393,097	\$505,347	\$530,510	\$530,510
Total Current UAF Allocation	\$101,649	\$101,649	\$102,612	
UAF Increases Requested	\$0	\$0	\$0	\$100,000
UAF Increases Funded	\$0	\$0		
Total End-of-Year Reserve Balance Across All Operating Accounts	\$63,587	\$148,368	\$148,368 (Projected)	\$148,368 (Projected)

Please provide a reserve spending plan if ending FY2022 reserves exceed University requirements.

The AHSO has recently remodeled the conference room where hearings and meetings regularly take place in conjunction with a large remodel of the entire 7th floor of Rudder Tower. The reserve balance is present because that final bill has not been paid. Our portion of remodeling costs and repairs is around \$32,000. The remaining balance will also be utilized to purchase extensions for our conference room table and more chairs to go around the table.

UAF Increase Request History & FY2024 Summary:

Program, Service, or Operation Requested	Amount Requested	SAFAB Recommended? (Y/N)	University/VPASA Funded (Y/N)
FY2022			
FY2023			
FY2024 Proposal Summary (Prioritized)			
Administrative Coordinator I	56,500		
Graduate Assistant	30,000		
Professional Development for Staff	13,500		

Additional Questions: (to assist the Board when informing the student body about stewardship of the University Advancement Fee)

If you received additional funding in the last 2 years, please describe or explain the success or shortcomings of those new resources.

The Aggie Honor System Office recently transitioned over to Student Affairs from under The Office of The Provost/Academic Affairs in June 2022. The AHSO is currently requesting additional funding for the first time.

What do you see as your department's financial priorities in the next 3 – 5 years (FY2024-FY2028)?

The Aggie Honor System Office works diligently with students and faculty on Honor Council. Every year, students are provided opportunities to travel to Virginia Military Institute and to other various academic integrity programs around the nation to share the work that the Honor Council does for Texas A&M. In the past, we have even taken groups to Canada to events associated with academic integrity, students have taken part in conversations and given presentations about academic integrity at Texas A&M. The Aggie Honor System Office has seen measurable growth in the past, and growth is projected to continue. Awareness of faculty and students regarding academic integrity concerns have been the primary ear-marker for growth. The AHSO provides an invaluable resource to students and faculty through educating students about academic integrity and rules associated with academic integrity put in place by the University. In anticipation of continued outreach and education, updating required mediums such as the website and educational videos, those updates would require financial support. In short, education, access to adequate and informed resources for students and faculty, and continuation of the important work we do with responsive education efforts will continue to be a priority for the office and have the potential to make a financial impact on the current budget.

	Total Financial Impact:
How many reclassifications did you have approved in FY2022? 0	\$0
How many equity adjustments did you have approved in FY2022? 0	\$0
How many one-time merit increases did you have approved in FY2022? 0	\$0
How many hiring adjustments did you have approved in FY2022? 3	\$10,969
What positions were approved to eliminate in FY2022? 0	\$0
What new positions did you create in FY2022? 0	\$0

Additional comments, special considerations, etc.

SAFAB Comments/Notes: