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Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Funding Request Form FY2026

Department:

Disability Resources

Program, Service or Operation Requested:

Accessible Information Management (AIM) Software yearly cost

General Description:

Accessible Information Management (AIM) is the data management system used by Disability Resources to keep notes about student interactions, send accommodations letters to faculty, track exams, and more. Disability Resources received funding for the first three years of utilization, but now needs continued funding to continue.

Request Type:

Full Increase One-Time Partial/Matching

Type of Funds Requested:

UAF Other

General Questions

How does this address an important need and/or positively impact students?

With over 6000 students registered with Disability Resources and over 30,000 exams administered every year, it is imperative that Disability Resources utilize a comprehensive data management system. AIM is the most efficient and effective data management system for this work and saves money compared to staff costs that would be needed if AIM were not utilized.

What department/Division strategic plan item does this support?

Leveraging Resources

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

Over the last three years, AIM has been invaluable for automating the accommodation letter distribution, documentation review, and most importantly testing administration. AIM is the premier data management system for disability offices and is used by most large disability offices as well as most SEC universities. It would be virtually impossible to run the testing center without this system.

What actions have you implemented or discontinued internally to address the identified need?

Disability Resources previously had a home grown system (Tracker) but the increased number of students and exams grew beyond the capacity of Tracker which did not have an instructor portal.

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

It is hard to measure what tasks no longer need to be done because of the system. It would take many additional staff members (costing hundreds of thousands of dollars with salaries and benefits) to do this work without AIM.

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Funds have been sought from Academic Affairs in the past

Total Estimated Cost

Funding Description	Amount
Accessible Information Management data management system	\$60,000
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
TOTAL INCREASE REQUESTED	\$60,000