



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Budget Summary

*To be completed annually by each department.
Please attach Funding Request Forms for each proposed increase.*

Department:	Career Center	UAF Account #	237021
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Department Budget History:

	FY2021	FY2022	FY2023	FY2024
Total Operating Budget	\$3,087,026	\$3,492,536	\$3,485,573	\$3,485,573
Total Current UAF Allocation	\$3,087,026	\$3,492,536	\$3,485,573	
UAF Increases Requested	\$0	\$0	\$0	\$78,000
UAF Increases Funded	\$0	\$0		
Total End-of-Year Reserve Balance Across All Operating Accounts	\$258,342	\$121,053	\$121,053 (Projected)	\$121,053 (Projected)

Please provide a reserve spending plan if ending FY2022 reserves exceed University requirements.
N/A

UAF Increase Request History & FY2024 Summary:

Program, Service, or Operation Requested	Amount Requested	SAFAB Recommended? (Y/N)	University/VPSA Funded (Y/N)
FY2022			
FY2023			
FY2024 Proposal Summary (Prioritized)			
Associate Director	\$78,000		

Additional Questions: (to assist the Board when informing the student body about stewardship of the University Advancement Fee)

If you received additional funding in the last 2 years, please describe or explain the success or shortcomings of those new resources.

The Career Center does receive support from our Corporate Partners in the form of one-time funds that provide additional funds for technology, including programs like Symplicity, VMock, Thank View and others. Because these funds are provided on a one-time basis and can be impacted by economic trends, they are not guaranteed year to year and as such, we cannot designate them to fund full-time budgeted positions.

What do you see as your department’s financial priorities in the next 3 – 5 years (FY2024-FY2028)?

With increasing enrollments over the past several years and projected growth in the years ahead, the need for increased staffing within the Career Center is a priority. Specifically, the addition of an Associate Director position to serve the College of Agriculture and Life Sciences, additional support for the Employment Services team, and expansion of the Campus Programs team.

	Total Financial Impact:
How many reclassifications did you have approved in FY2022? 6	\$15,126
How many equity adjustments did you have approved in FY2022? 0	\$0
How many one-time merit increases did you have approved in FY2022? 32	\$21,050
How many hiring adjustments did you have approved in FY2022? 2	\$2,000
What positions were approved to eliminate in FY2022?	None
What new positions did you create in FY2022?	None

Additional comments, special considerations, etc.

The Career Center’s FY23 and FY24 will decrease within the next 3-4 weeks as the Professional School Advising team consisting of 16 FTE and PTE staff and our marketing staff consisting of 1 FTE staff are being moved out of our chain of command. Included in their move is their budget and for Professional School Advising, it will also include all technical equipment, which the Career Center will replace to make the offices they vacate fully functional.

SAFAB Comments/Notes: