

SAFAB Use Only	
YES	NO



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Funding Request Form FY2023

Department should complete one form for each individual request

Department:

Disability Resources

Program, Service or Operation Requested:

Funding to increase student worker wages (Grad student proctors)

General Description:

Disability Resources struggles to recruit graduate student proctors for the Testing Center due to low pay (\$8/hour). In 2021-2022 we have increased the pay to \$9/hour, however, that is still lower than many positions on campus and will have a significant impact on the Testing Center budget. This proposal would increase pay for graduate student proctors to \$10/hour.

Request Type:

Full Increase One-Time Partial/Matching

Type of Funds Requested:

UAF Other

General Questions

How does this address an important need and/or positively impact students?

Graduate student proctors are used on an as needed basis to read, scribe, or proctor for disabled students for their exams. They are also used to fill in at the check-in desk for the testing center and for Zoom proctoring. If the department is not able to recruit enough graduate proctors to cover the proctoring, the access coordinators have to provide those accommodations which takes away from their time to meet with students, return emails and phone calls, and work with faculty members who need assistance in providing access.

What department/Division strategic plan item does this support?

The testing center supports both Strategic Plan Goal 2 (Contribute to Student Success) and Goal 3 (Create an Inclusive Environment).

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

Each fall, the testing center has more difficulty finding qualified graduate students to serve as proctors. In the Spring of 2021, the Aggie Proctoring Center (APC) opened to provide assistance to faculty members in Zoom proctoring their classes. The APC currently pays

\$15/hour for graduate proctors to Zoom proctor which is almost twice what Disability Resources proctors were paid prior to the Fall 2021 semester.

What actions have you implemented or discontinued internally to address the identified need?

Disability Resources staff members are scheduled to proctor, read, and scribe for exams which takes away from their ability to do their other job duties. This is also a challenge as the number of students affiliated with Disability Resources continues to grow and access coordinator caseloads continue to grow.

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

Not applicable

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Disability Resources was provided additional funding from the Student Success funding last year. Part of this funding will be used to cover the \$1/hour raise for 2021-2022, but it is not enough to provide for another \$1/hour raise.

Total Estimated Cost

Funding Description	Amount
Funding to increase student worker wages (graduate student proctors)	\$42,000
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
TOTAL INCREASE REQUESTED	\$42,000