



## Budget Request Form FY2019

*Department should complete one form for each individual request*

**Department:** Student Counseling Service

**Program, Service, or Operation Requested**

*Professional Counselor I – Distance Counseling*

SAFAB Use Only	
YES	NO

**General Description:**

*For years there has been talk in higher education of the need to provide counseling and other campus services to students who are taking distance classes and who have paid their student services fee. (For TAMU, that is the University Advancement Fee or UAF). Recently, the Southern Association of Colleges and Schools (SACS) has begun to talk louder about the campus services that should be available to students who are enrolled in distance education. One of the services that they describe as being essential is Counseling Services. Because Texas A&M University is accredited by SACS and faces reaccreditation every ten years, there is a very high likelihood that sometime in the near future, TAMU will be required to provide counseling to those students who are enrolled in distance classes. Additionally, some students who are enrolled at TAMU, but taking classes at a distance (Pharmacy School and Health Science Center) have requested counseling services. To offer this service means that staff and equipment will need to be hired and purchased to make this possible. SCS will internally fund the equipment necessary to provide this service.*

**Request Type:**     Full     Increase     One-Time     Partial/Matching

**Type of Funds Requested**     UAF     Other

**General Questions:**

***How does this address an important need and positively impact students?***

*The need to provide counseling services is already out there. I get telephone calls several times each semester from distance students seeking psychological services. Unfortunately, there are simply no underutilized staff available to provide this service **nor is the technology here to do so.***

**What department/Division Strategic Plan item does this support?**

Goals #1, #2, and #4

**What is the impact if not funded?**

Theoretically, there is a potential for TAMU to lose its accreditation. I don't think that is probable, but it is definitely possible.

**Please provide any data, evidence, input (student faculty, staff, other) you gathered to help you determine the need for additional resources.**

Information was obtained from SACS preliminary accreditation information.

**What actions have you implemented internally to address the identified need?**

Currently, nothing has been done to initiate this service.

**Generally, what assessment tools will you use to evaluate this program/service?**

Student use of this service will determine its effectiveness.

**How have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered?**

**Please explain.**

No other sources of funding have been considered.

**Funding Description:**

	Dollar Amount
<b>Total Estimated Cost</b>	
Salary	\$48,000
Benefits	\$15,360
<i>Less Estimated Partial/Matching Funds (if applicable)</i>	
<b>TOTAL INCREASE REQUESTED</b>	<b>\$63,360.00</b>

SAFAB Comments/Notes: