



Funding Request Form FY2021

Department should complete one form for each individual request

Department:

Offices of the Dean of Student Life

Program, Service or Operation Requested:

Staff Position

General Description:

Student Conduct Office Student Development Specialist II

Request Type:

- Full Increase One-Time Partial/Matching

Type of Funds Requested:

- UAF Other

General Questions

How does this address an important need and/or positively impact students?

In the Fall of 2020, the Student Conduct Office within the Offices of the Dean of Student Life will take on responsibility for administering the Texas A&M University Student Rule relating to student organizational misconduct. This specific responsibility was previously housed in another department in the Division of Student Affairs. The current staffing in the Student Conduct Office cannot provide sufficient support for the attention that student organizational misconduct cases will require.

What department/Division strategic plan item does this support?

- Division of Student Affairs' strategic plan*
- Strategic Goal #1: Enrich Student Experience*
- Strategic Goal #2: Contribute to Student Success*
- Strategic Goal #3c: Develop Global Leaders*
- Strategic Goal #4: Support Student Wellbeing*

The Department's strategic plan aligns within the context of the Division plan.

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

This responsibility related to student organization behavior is new to the Offices of the Dean of Student Life, Student Conduct Office (SCO). To date, with the office's current responsibilities, staff often work above the standard 40 hours a week. Despite shifts in responsibilities with the creation of the University's Department of Civil Rights and Equity Investigations (CREI), the SCO continues to have a large number of cases to adjudicate. The SCO is already responsible for approximately 750 to 1000 individual cases a year. Feedback from campus partners and stakeholders additionally indicates a strong need for bolstering outreach and prevention education, which will be a focus this academic year prior to obtaining responsibilities over student organizational conduct. Furthermore, from FY18 to FY19, student organizational misconduct increased by 37.5%. With the start of FY20, student organizational misconduct composes the majority of investigations initiated. In addition to current practices regarding accountability for recognized student organizations, further work needs to be done to engage in organizational processes for the wide range of other organizations; this is emphasized by recently updated laws regarding hazing and ongoing campus dialogue about the many forms of organizations on this campus.

What actions have you implemented or discontinued internally to address the identified need?

There are no current changes as this is a future need.

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

Survey of student organization memberships.

Survey of campus partners and stakeholders.

Number of student organization conduct investigations/cases; number of students involved.

Types of behaviors at center of organizational conduct investigations/cases.

Annual performance appraisals of staff member.

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered?

Please explain.

Click to enter text

Total Estimated Cost

Funding Description	Amount
SDSII Salary and Benefits	\$50,250
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
TOTAL INCREASE REQUESTED	\$50,250