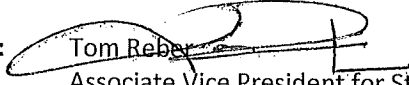





Student Affairs Fee  
Advisory Board  
DIVISION OF STUDENT AFFAIRS

TO: Daniel J. Pugh, Sr., Ph.D.  
Vice President for Student Affairs

THROUGH:  Tom Reber  
Associate Vice President for Student Affairs

FROM: Morgan Seekatz   
Chair 2020, Student Affairs Fee Advisory Board

DATE: November 11, 2020

SUBJECT: Student Affairs Fee Advisory Board Recommendations for FY22

In satisfaction of the requirements stated in the standard Operating Procedures of the Student Affairs Fee Advisory Board (SAFAB), the Chair of the Board submits the Board's recommendations for the University Advancement Fee, University Health Care Fee, Student Center Complex Fee, and Recreational Sports Fee to the Vice President for Student Affairs (VPSA) and provides a copy of the recommendations to the Student Senate and Graduate & Professional Student Government. This report contains the SAFAB recommendations for the above-mentioned fees for FY22 and satisfies the requirements of the SAFAB Operating Procedures.

**Student Health Services Fee**

Student Health Services is currently at the legislative cap of \$75/semester, \$25/summer session and cannot be raised without a change in legislation.

**Student Center Complex Fee**

The Student Center Complex Fee is currently at its legislative cap of \$100/semester and cannot be raised without a change in legislation.

**Recreational Sports Fee**

Recreational Sports has not requested an increase in the Recreational Sports Fee. The current fee is \$145/semester.

**University Advancement Fee**

The SAFAB started meeting in March of 2020 to educate ourselves on the various departments that are funded by the UAF within the Division of Student Affairs. When we made a call for proposals we received requests for \$817,126 in recurring dollars and requests for one-time funds for \$180,626.

After soliciting input from the student body and presentations to the Student Senate and Graduate & Professional Student Government, we would like to propose the Vice President for Student Affairs provide requests to the University to consider funding \$508,563 of recurring requests and \$206,026 in one-time funds.

The Board recommends the University Advancement Fee provide funding for the following proposals for FY22:

<b>Becky Gates Children's Center</b>	
Increase Funding for Student Workers	\$15,000
<b>Counseling &amp; Psychological Services</b>	
Career Ladder (6 Staff)	\$43,914
<b>Graduate &amp; Professional Student Government</b>	
Graduate Assistant-Student Research Week	\$8,000
<b>Memorial Student Center</b>	
Staff Adjustments	\$9,500
<b>Multicultural Services</b>	
Student Development Specialist II	\$60,000
Administrative Assistant	\$50,000
Graduate Assistants (1)	\$15,000
<b>Music Activities</b>	
Reclassify Accompanist to 9 month (100%)	\$19,500
<b>Offices of the Dean of Student Life</b>	
Student Conduct Office-SDS II	\$53,250
Student Assistant Services-SDS II	\$37,250
<b>Student Activities</b>	
Instructional Designer	\$65,536
SDS II-Extended Orientation	\$65,613
<b>Student Life Studies</b>	
Graduate Assistant	\$18,000
<b>Veteran Resource &amp; Support Center</b>	
Position Reclassification (SDSII to SDS III)	\$12,000
<b>Vice President for Student Affairs</b>	
DSA Marketing Student Experience Team	\$20,000
DSA Marketing Graduate Student	\$16,000
<b>Total recurring funding recommended:</b>	<b>\$508,562</b>

The Board recommends one-time funds for the following proposals for FY22.

<b>Becky Gates Children's Center</b>	
2 ProCore Touch Computers	\$4,267
13 New iPads, 1 MacBook	\$6,350
<b>Disability Resources</b>	
Accessible Information Management Database	\$89,909
<b>Memorial Student Center</b>	
Student Worker Budget Replacement	\$57,000
Polycom Phone Replacement	\$11,300
Staff Training Program	\$6,700
<b>Student Activities</b>	
VoIP Phone Equipment	\$16,000
<b>Student Life Studies</b>	
Full-Time Staff Professional Development	\$12,000
Telephone System Upgrade	\$2,500
<b>Total one-time funding recommended:</b>	<b>\$206,026</b>

**Student Affairs Fee Advisory Board: FY22 Departmental Funding Summary**

Dept	Proposal	Total Amount Requested	Proposed Funding - Recurring	Proposed Funding - One Time	Board Support Yes/No	Vote	SAFAB Recommended Recurring	SAFAB Recommended One-time	Total Funding Approved
<b>Becky Gates Children's Center</b>									
	Increase Funding for Student Workers	\$15,000	\$15,000		Yes	9-0	\$15,000		
	2 ProCore Touch Computers (one-time)	\$4,267		\$4,267	Yes	7-2		\$4,267	
	13 New iPads, 1 MacBook (one-time)	\$6,350		\$6,350	Yes	5-4		\$6,350	
		\$25,617	\$15,000	\$10,617			\$15,000	\$10,617	\$0
<b>Counseling &amp; Psychological Services</b>									
	Point & Click Scheduling System	\$42,000	\$42,000		No	0-9			
	Career Ladder Increases for 6 Staff	\$43,914	\$43,914		Yes	9-0	\$43,914		
		\$85,914	\$85,914	\$0			\$43,914	\$0	\$0
<b>Department of Information Technology</b>									
	No Requests	\$0	\$0	\$0			\$0	\$0	\$0
<b>Disability Resources</b>									
	SDS III Reclassification (LC) Withdrawn by department	\$9,100	\$9,100			N/A			
	Accessible Information Management Database (one-time)	\$89,909		\$89,909	Yes	9-0		\$89,909	
		\$99,009	\$9,100	\$89,909			\$0	\$89,909	\$0
<b>Graduate &amp; Professional Student Government</b>									
	Graduate Assistant-Student Research Week	\$8,000	\$8,000		Yes	9-0	\$8,000		
		\$8,000	\$8,000	\$0			\$8,000	\$0	\$0
<b>Memorial Student Center</b>									
	Student Worker Budget Replacement SAFAB supported one-time funding instead of recurring.	\$57,000	\$57,000		Yes	2-7/7-2		\$57,000	
	Staff Adjustments	\$9,500	\$9,500		Yes	9-0	\$9,500		
	Polycom Phone Replacement (one-time)	\$11,300		\$11,300	Yes	8-1		\$11,300	
	Lost & Found Door (one-time)	\$4,600		\$4,600	No	1-8			
	Staff Training Program (one-time)	\$6,700		\$6,700	Yes	9-0		\$6,700	
		\$89,100	\$66,500	\$22,600			\$9,500	\$75,000	\$0
<b>Multicultural Services</b>									
	Student Development Specialist II	\$60,000	\$60,000		Yes	8-1	\$60,000		
	Student Development Specialist II	\$60,000	\$60,000		No	1-8			
	Administrative Assistant	\$50,000	\$50,000		Yes	9-0	\$50,000		
	Graduate Assistants (2) SAFAB voted on these separately and supported one graduate assistant.	\$30,000	\$30,000		Yes	7-2/0-9	\$15,000		
		\$200,000	\$200,000	\$0			\$125,000	\$0	\$0
<b>Music Activities</b>									
	Reclassify Accompanist to 9 month (100%)	\$19,500	\$19,500		Yes	8-1	\$19,500		
	Increase Student Worker Hours (one-time)	\$24,000		\$24,000	No	4-5			
		\$43,500	\$19,500	\$24,000			\$19,500	\$0	\$0
<b>Offices of the Dean of Student Life</b>									
	Student Conduct Office-SDS II	\$53,250	\$53,250		Yes	9-0	\$53,250		
	Student Assistant Services-SDS II	\$37,250	\$37,250		Yes	7-2	\$37,250		
	Student Services Building Fund	\$17,500	\$17,500		No	2-7			
		\$108,000	\$108,000	\$0			\$90,500	\$0	\$0
<b>Recreational Sports</b>									
	No Requests	\$0	\$0	\$0			\$0	\$0	\$0
<b>Student Activities</b>									
	Instructional Designer	\$65,536	\$65,536		Yes	8-1	\$65,536		
	SDS II-Extended Orientation	\$65,613	\$65,613		Yes	8-1	\$65,613		
	SDS II-SACT/SGA Partial	\$17,350	\$17,350		No	2-7			
	SDS II-Student Organizational Development Administration	\$55,613	\$55,613		No	1-8			
	VoIP Phone Equipment (one-time)	\$16,000		\$16,000	Yes	6-3		\$16,000	
		\$220,112	\$204,112	\$16,000			\$131,149	\$16,000	\$0
<b>Student Activities - Student Government Association</b>									
	No Requests	\$0	\$0	\$0			\$0	\$0	\$0
<b>Student Activities - Student Organization Finance Center</b>									
	No Requests	\$0	\$0	\$0			\$0	\$0	\$0
<b>Student Health Services</b>									
	No Requests	\$0	\$0	\$0			\$0	\$0	\$0

Dept	Proposal	Total Amount Requested	Proposed Funding - Recurring	Proposed Funding - One Time	Board Support Yes/No	Vote	SAFAB Recommended Recurring	SAFAB Recommended One-time	Total Funding Approved																				
<b>Student Life Studies</b>																													
	Full-Time Staff Professional Development SAFAB supported one-time funding at a lesser amount instead of recurring.	\$20,000	\$20,000		No	0-9/9-0		\$12,000																					
	Graduate Assistant	\$18,000	\$18,000		Yes	5-4	\$18,000																						
	Telephone System Upgrade	\$2,500		\$2,500		9-0		\$2,500																					
		\$40,500	\$38,000	\$2,500			\$18,000	\$14,500	\$0																				
<b>University Art Galleries</b>																													
	Wall Paintings Alternate funding has been identified.	\$15,000		\$15,000	Yes	9-0																							
		\$15,000	\$0	\$15,000			\$0	\$0	\$0																				
<b>University Center &amp; Special Events</b>																													
	No Requests	\$0	\$0	\$0			\$0		\$0																				
<b>Veteran Resource &amp; Support Center</b>																													
	Position Reclassification (SDSII to SDS III)	\$12,000	\$12,000		Yes	9-0	\$12,000																						
		\$12,000	\$12,000	\$0			\$12,000	\$0	\$0																				
<b>Vice President for Student Affairs</b>																													
	DSA Marketing Student Experience Team SAFAB supported reduced recurring funding.	\$35,000	\$35,000		Yes	0-9/8-1	\$20,000																						
	DSA Marketing Graduate Student	\$16,000	\$16,000		Yes	5-4	\$16,000																						
		\$51,000	\$51,000				\$36,000	\$0	\$0																				
<b>TOTAL UAF REQUESTS</b>		\$997,752	\$817,126	\$180,626			\$508,563	\$206,026	\$0																				
		\$997,752	\$817,126	\$180,626																									
Total Funds Requested by Departments:			\$997,752																										
Total Recurring Funds Requested:			\$817,126																										
Total One-Time Funds Requested:			\$180,626																										
Total Funds Recommended by SAFAB:			\$714,589																										
Total Recurring Funds Recommended:			\$508,563																										
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<b>For Review and Recommendation by Student Affairs Fee Advisory Board</b>																													
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Dept	Proposal	Amount Requested	Board Support Yes/No	Vote																									
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Dept	Proposal	Amount Requested	Board Support Yes/No	Vote																									
<b>Student Center Complex Fee***</b>																													
	No Increase Requested	\$0																											
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**SAFAB FY 22**

**Recommended Priority**

		<b>Recurring Funds</b>		
<b>Department</b>	<b>Proposed Request</b>			<b>Recurring Funds Requested</b>
<b><u>9-0</u></b>				
1	Offices of the Dean of Student Life	Student Conduct Office-SDS II		\$ 53,250
2	Veteran Resource & Support Center	Position Reclassification (SDSII to SDS III)		\$ 12,000
3	Counseling & Psychological Services	Career Ladder Increases for 6 Staff		\$ 43,914
4	Becky Gates Children's Center	Increase Funding for Student Workers		\$ 15,000
5	Graduate & Professional Student Government	Graduate Assistant-Student Research Week		\$ 8,000
6	Multicultural Services	Administrative Assistant		\$ 50,000
7	Memorial Student Center	Staff Adjustments		\$ 9,500
<b>TOTAL 9-0</b>				<b>\$ 191,664</b>
<b><u>8-1</u></b>				
8	Student Activities	Instructional Designer		\$ 65,536
9	Student Activities	SDS II-Extended Orientation		\$ 65,613
10	Music Activities	Reclassify Accompanist to 9 month (100%)		\$ 19,500
11	Multicultural Services	Student Development Specialist II		\$ 60,000
12	Vice President for Student Affairs	DSA Marketing Student Experience Team		\$ 20,000
<b>TOTAL 8-1</b>				<b>\$ 230,649</b>
<b><u>7-2</u></b>				
13	Offices of the Dean of Student Life	Student Assistant Services-SDS II		\$ 37,250
14	Multicultural Services	Graduate Assistant		\$ 15,000
<b>TOTAL 7-2</b>				<b>\$ 52,250</b>
<b><u>5-4</u></b>				
15	Vice President for Student Affairs	DSA Marketing Graduate Student		\$ 16,000
16	Student Life Studies	Graduate Assistant		\$ 18,000
<b>TOTAL 5-4</b>				<b>\$ 34,000</b>
<b>TOTAL RECURRING RECOMMENDATIONS</b>				<b>\$ 508,563</b>
<b><u>2-7</u></b>				
17	Student Activities	SDS II-SACT/SGA Partial		\$ 17,350
18	Offices of the Dean of Student Life	Student Services Building Fund		\$ 17,500
<b>TOTAL 2-7</b>				<b>\$ 34,850</b>
<b><u>1-8</u></b>				
19	Student Activities	SDS II-Student Organizational Development Administration		\$ 55,613
20	Multicultural Services	Student Development Specialist II		\$ 60,000
<b>TOTAL 1-8</b>				<b>\$ 115,613</b>
<b><u>0-9</u></b>				
21	Multicultural Services	Graduate Assistants (1)		\$ 15,000
22	Counseling & Psychological Services	Point & Click Scheduling System		\$ 42,000
<b>TOTAL 0-9</b>				<b>\$ 57,000</b>

## One-Time Funding Recommendations

	Department	Proposed Request		One-Time Funding Requested
		<b><u>9-0</u></b>		
1	Disability Resources	Accessible Information Management Database		\$ 89,909
2	Memorial Student Center	Staff Training Program		\$ 6,700
3	Student Life Studies	Full-Time Staff Professional Development		\$ 12,000
4	Student Life Studies	Telephone System Upgrade		\$ 2,500
		<b>TOTAL 9-0</b>		<b>\$ 111,109</b>
		<b><u>8-1</u></b>		
5	Memorial Student Center	Polycom Phone Replacement		\$ 11,300
6	Becky Gates Children's Center	2 ProCore Touch Computers		\$ 4,267
7	Memorial Student Center	Student Worker Budget Replacement		\$ 57,000
		<b>TOTAL 8-1</b>		<b>\$ 72,567</b>
		<b><u>6-3</u></b>		
8	Student Activities	VoIP Phone Equipment		\$ 16,000
		<b>TOTAL 7-2</b>		<b>\$ 16,000</b>
		<b><u>5-4</u></b>		
9	Becky Gates Children's Center	13 New iPads, 1 MacBook		\$ 6,350
		<b>TOTAL 5-4</b>		<b>\$ 6,350</b>
		<b>TOTAL ONE-TIME RECOMMENDATIONS</b>		<b>\$ 206,026</b>
		<b><u>4-5</u></b>		
10	Music Activities	Increase Student Worker Hours		\$ 24,000
		<b>TOTAL 4-5</b>		<b>\$ 24,000</b>
		<b><u>1-8</u></b>		
11	Memorial Student Center	Lost & Found Door		\$ 4,600
		<b>TOTAL 1-8</b>		<b>\$ 4,600</b>