

Budget Request Form FY2020

Department should complete one form for each individual request

Department: Music Activities

SAFAB Use Only	
YES	NO

Program, Service, or Operation Requested

4. Increase Choral Travel funds

General Description:

The Singing Cadets, the Century Singers and the Women’s Chorus travel throughout the state, country and world representing Texas A&M University. No request for travel funds has taken place in the past fifteen years, however travel costs have risen with fuel prices and inflation.

Request Type: Full Increase One-Time Partial/Matching

Type of Funds Requested UAF Other

General Questions:

How does this address an important need and positively impact students?

Student travel is a high impact practice as student learn important skills such as navigating through obstacles and set backs, learning about new places and cultures, and most importantly, professional relationships in the performance setting.

What department/Division Strategic Plan item does this support?

Goal 1.

*Enrich the learning experience of students by cultivating an environment of intellectual curiosity
Students learn both in and out of the classroom. Our programs, services, and experiences provide co-curricular opportunities for students to make progress towards achieving the Texas A&M Student Learning Outcomes, to integrate their learning, as well as, prepare for lifetime of learning and development.*

What is the impact if not funded?

If this increase is not funded, the choral groups would have to consider a reduction in their yearly travel schedule, or identify cost savings that could increase risk management associated with trips - for example, students driving and traveling in vans as opposed to busses with professional drivers.

Please provide any data, evidence, input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

Staff reviewed travel budgets for previous years.

What actions have you implemented internally to address the identified need?

As stated earlier, if funds are not increased, travel would be reduced.

Generally, what assessment tools will you use to evaluate this program/service?

Students are surveyed at the end of each semester.

**How have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered?
Please explain.**

Since this is an ongoing request, reserves would not be an appropriate source to fund this request. Fundraising and sponsorship are used for some travel, and while endowment funds have been used to supplement travel funds in the past, even with additional sources, the budget continues to fall short of the yearly need.

Funding Description:

			Dollar Amount
Total Estimated Cost			\$15,000.00
<i>Less Estimated Partial/Matching Funds (if applicable)</i>			
TOTAL INCREASE REQUESTED			\$15,000.00

SAFAB Comments/Notes:

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