



## Funding Request Form FY2022

*Department should complete one form for each individual request*

**Department:**

Memorial Student Center

**Program, Service or Operation Requested:**

Replacement of student worker funding lost to recent budget reduction requirements.

**General Description:**

Student Employee Funding to be brought back to the FY 2020 funding level. During the FY 21 budget cut, the Memorial Student Center reduced student employee funding across the board by 30%. This totaled \$57,000 per fiscal year. To compensate for this cut, we instituted a hiring freeze for all current student positions, limited our hours of operation, and redirected student workers and their funding from the Box Office to other operational areas. We anticipate that with the cessation, or control of the COVID pandemic, demand for our services will return to pre-COVID levels in all areas of operation. Therefore, we are asking that our total funding for student employment be reestablished for FY 22. This provision would enable the MSC to return to normal service and operations for our students as well as provide a tangible income source to many of our students who are in financial need.

**Request Type:**

Full       Increase       One-Time       Partial/Matching

**Type of Funds Requested:**

UAF       Other

**General Questions**

***How does this address an important need and/or positively impact students?***

It gives students an opportunity for employment and allows the Memorial Student Center to return to pre-COVID hours of operation to better serve the students.

***What department/Division strategic plan item does this support?***

This would invest in division staff and enhance the Division's Influence on the profession by providing much-needed assistance to our staff. The income provided would also contribute to the students' success, including retention/persistence and timely graduation.

***Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.***

Staff recognize the need for immediate budget restrictions and have reacted by prioritizing and reducing costs where possible. Our student workers provide an invaluable resource, and staff have provided clear input that continued service at the level provided in the past is not possible with the loss of a significant portion of our student worker pool.

***What actions have you implemented or discontinued internally to address the identified need?***

As stated earlier, all staff have prioritized tasks normally handled by student workers, and we have cut back services where possible. This has primarily affected hours of operation.

***If funding is granted, what metrics will you use to evaluate success of this program/service/operation?***

Staff and students are routinely providing feedback as to the effectiveness of current programs and operations. If funding is granted, we will carefully review the areas of service that have been reduced to access the greatest areas of need so that funding can be properly managed.

***Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.***

We have already implemented a shifting of available student worker resources and funding from the box office. Reserves remain a possibility for future funding, but in light of current budget demands across the board, we are trying to focus our limited reserves on the support of key student programming.

**Total Estimated Cost**

<b>Funding Description</b>	<b>Amount</b>
	\$57,000
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
<b>TOTAL INCREASE REQUESTED</b>	<b>\$57,000</b>