



Student Affairs Fee Advisory Board

DIVISION OF STUDENT AFFAIRS

Funding Request Form FY2022

Department should complete one form for each individual request

Department:

Music Activities

Program, Service or Operation Requested:

Increase funds for extended facility hours.

General Description:

Since opening in the fall of 2019, the Department extended the hours the building is open to allow students to use the practice rooms and rehearsal facilities at times beyond the academic day. In addition, campus groups schedule rooms after normal business hours. As the building has been monitored when open, MUSA has expanded the role of student workers by having them present when the MAC is open outside of the regular week TAMU schedule. Student workers will also be able to also accomplish regular tasks such as copying music and creating programs during the extended hours of operation. During the class day, they will be setting up rehearsal spaces, answering telephones and supporting the instructional staff. The department funds 120 hours a week of student labor, 8am – 5pm Monday through Friday. The University Advancement fee has funded the extended hours for the past two years. The department is requesting that the funding be made permanent, as students have been using the opportunities to practice music and meet with music activities organization in the space after the 8-5 standard hours. We are asking for an additional year of funding as we did not have normal operations during Spring/Summer 2020 and would like to have better data before we request ongoing funding.

Request Type:

- Full Increase One-Time Partial/Matching

Type of Funds Requested:

- UAF Other

General Questions

How does this address an important need and/or positively impact students?

The extended building hours allow the students who participate in MUSA sponsored programs to access to the facility later in the evenings and on weekends. It also creates additional employment opportunities for students. We have grown our student staff from 11 to 21 allowing more students to earn wages for their education. We are working on a student career ladder to help teach supervisory skills.

What department/Division strategic plan item does this support?

Goal 5. Strategically leverage resources and develop new strategies to ensure our future effectiveness and sustainability

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

The Department has gathered input from the Office of the Vice President, the construction/design team of the MAC and other universities with similar facilities. In addition, students have been requesting more access to practice facilities through end of semester surveys and assessments.

What actions have you implemented or discontinued internally to address the identified need?

The Department would like to continue to be able to provide access to this state of the art facility to as many students as possible, while considering risk and safety.

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

Students will be asked at the end of each semester to assess the facility and its availability during end of semester assessments and surveys. Additionally, we will be able to receive data to measure building usage during the extended hours funds are spent to provide the best usage.

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered?

Please explain.

Since this is a request for funds to pay student staff, reserves would not be an appropriate source to fund this request. Fundraising and sponsorship are not appropriate for wages.

Total Estimated Cost

Funding Description	Amount
Total estimated cost	\$61,000
Less Estimated Partial/Matching Funds (if Applicable)	\$37,000
TOTAL INCREASE REQUESTED	\$24,000