



## Funding Request Form FY2022

*Department should complete one form for each individual request*

**Department:**

*Offices of the Dean of Student Life*

**Program, Service or Operation Requested:**

*Staff Position*

**General Description:**

*Student Assistance Services-Student Development Specialist II*

**Request Type:**

Full       Increase       One-Time       Partial/Matching

**Type of Funds Requested:**

UAF       Other

**General Questions**

***How does this address an important need and/or positively impact students?***

*While the primary goal of Student Assistance Services (SAS) is to support students through times of crisis and concern, SAS strives to advance a variety of student initiatives: pregnant and parenting students, former foster and adopted Aggies, and students who are homeless and hungry. SAS was awarded a two year grant (FY17 and FY18) to fund a graduate assistant (GA) to work specifically with initiatives that supports the former foster and adopted Aggie. The department funded the position through reserve funds in FY 19 and received permanent funding for this position in FY20. During those four years, the case management load of the staff have continued to rise, and the complexity of situations that students present support the need for an additional full time professional case manager.*

***What department/Division strategic plan item does this support?***

*From a departmental standpoint, providing funding for a full time case manager advances the goal of Supporting[YOU]. Case managers promote the Division’s strategic plan in that they work to support the following goals and outcomes:*

- Strategic Goal #1: Enrich Student Experience – By providing 1:1 support and maximizing the SAS network, case managers are able to provide guidance so students are supported as they navigate Texas A&M University.*

- *Strategic Goal #2: Contribute to Student Success – Many students who interface with SAS are lacking in skill development. Case managers help promote student success by spending time working through life aspects they were potentially never taught or nurtured.*
- *Strategic Goal #3c: Develop Global Leaders – By having intentional conversations and developing a community of successful students, case managers are able to have a hand in preparing the students for life beyond college. As an office, SAS strives to promote reflection and understanding, self-awareness, and service beyond self. By building relationships with students we are not only developing global leaders, but providing a connection to an A&M staff member who will help students persist through their collegiate tenure.*
- *Strategic Goal #4: Support Student Wellbeing – By being intentional with relationship building, SAS is able to advance the knowledge and understanding of resources that promote overall wellbeing.*
- *Strategic Goal #5: Ensure Future Effectiveness – By adding an additional full time case manager, staff can allocate ample time to understanding the needs of students, developing assessment, and advancing the current research within the field of case management.*

*Should this position not be funded, the office would continue to hire a graduate assistant, and caseload ratios would remain the same or increase and students may not receive the quality of support necessary for their respective circumstances.*

***Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.***

	<i>Fall '17</i>	<i>Fall '19</i>
<i>Individual cases</i>	<i>418</i>	<i>620</i>
<i>Mental Health</i>	<i>97</i>	<i>180</i>
<i>Academic Issues</i>	<i>100</i>	<i>193</i>
<i>Consultation</i>	<i>39</i>	<i>120</i>

***What actions have you implemented or discontinued internally to address the identified need?***

*The nature of the work of Student Assistance Services does not allow for caseloads to be reduced or discontinued as staff respond to the needs of students as they arise.*

***If funding is granted, what metrics will you use to evaluate success of this program/service/operation?***

*Success would be determined by a redistribution in staff caseload and number of hours spent among staff managing cases. In 2017, the Higher Education Case Managers Association calculated the student to case manager ratio as 7,115:1. When looking at Texas A&M student population to staff ratio, we are at approximately 21,000:1.*

***Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.***

*Staff positions are typically not funding through sponsorship or fundraising or any soft funds.*

**Total Estimated Cost**

<b>Funding Description</b>	<b>Amount</b>
SDS II Salary	\$39,000
Benefits	\$14,250
Total	\$53,250
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	\$16,000
<b>TOTAL INCREASE REQUESTED</b>	<b>\$37,250</b>