

SAFAB Use Only	
YES	NO



Student Affairs Fee  
Advisory Board  
DIVISION OF STUDENT AFFAIRS

**Funding Request Form FY2025**

**Department:**

Student Activities

**Program, Service or Operation Requested:**

Graduate Assistant salaries and benefits

**General Description:**

Student Activities is requesting recurring funding for Graduate Assistant salaries and benefits which were removed from the budget after the budget reduction in FY21.

**Request Type:**

Full       Increase       One-Time       Partial/Matching

**Type of Funds Requested:**

UAF       Other

**General Questions**

***How does this address an important need and/or positively impact students?***

The SACT Graduate Assistants advise numerous student organizations and facilitate several organizational processes that directly impact the student body. The departmental organizations that Graduate Assistants advise include but are not limited to the following:

- Aggie Transfer Camp
- Howdy Camp
- The Big Event
- The 12th Can
- The Councils under the Fraternity and Sorority Life umbrella

In addition, departmental graduate assistants assist with the student organization training, risk management, and recognition processes.

***What department/Division strategic plan item does this support?***

This request best supports the Division’s strategic plan item related to investing in Division staff and enhancing the Division’s influence in the profession. By providing Graduate Students with assistantships that allow them to gain professional experience in the field of

Student Affairs, we are contributing to their individual learning as well as positively impacting the overall profession.

***Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.***

We understand the importance of having positions funded out of a recurring budget to ensure the stability and consistency of having funds available to pay our staff. We also understand that it is not ideal to pay any salaries out of reserves in the event those funds run out.

***What actions have you implemented or discontinued internally to address the identified need?***

We currently have three (3) GAs funded out of SACT reserves, one (1) GA funded out of the Greek Due account and one (1) GA funded out of the old Greek Life reserve account. With the increase in the GA hourly rate, it is vital to identify recurring funding to ensure that SACT can continue to fund these positions in the future.

***If funding is granted, what metrics will you use to evaluate success of this program/service/operation?***

Over the last 3 years, we have evaluated the need for GA support in the department. This evaluation led to a decrease in the number of GAs that we employ. We are continuously assessing the GA roles to ensure that we are providing them with a valuable and professional experience while remaining fiscally responsible.

***Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.***

These 5 GA positions are currently funded out of reserves (SACT & Old Greek Life) and the Greek Due account. It is important to solidify recurring funding for these positions as the reserve balance may not be high enough to support them in the future. It is also worth noting that we only have enough funding in the old Greek Life reserve account to cover 4 more years of GA salaries (at the current pay rate).

**Total Estimated Cost**

<b>Funding Description</b>	<b>Amount</b>
Graduate Assistants (5 @ \$15/hr plus benefits)	\$62,134
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
<b>TOTAL INCREASE REQUESTED</b>	<b>\$62,134</b>