



Student Affairs Fee  
Advisory Board  
DIVISION OF STUDENT AFFAIRS

**Budget Summary**

*To be completed annually by each department.  
Please attach Funding Request Forms for each proposed increase.*

<b>Department:</b>	Student Conduct Office	UAF Account #	237093
--------------------	------------------------	---------------	--------

**Department Budget History:**

	FY2021	FY2022	FY2023	FY2024
Total Operating Budget	\$684,060	\$812,376	\$823,919	\$823,919
Total Current UAF Allocation	\$684,060	\$812,376	\$823,919	
UAF Increases Requested	\$50,250	\$53,250	\$59,250	\$65,350
UAF Increases Funded	\$0	\$0		
Total End-of-Year Reserve Balance Across All Operating Accounts	\$25,698	\$314,549	\$314,549 (Projected)	\$314,549 (Projected)

Please provide a reserve spending plan if ending FY2022 reserves exceed University requirements.

**UAF Increase Request History & FY2024 Summary:**

Program, Service, or Operation Requested	Amount Requested	SAFAB Recommended? (Y/N)	University/VPSA Funded (Y/N)
<b>FY2022</b>			
Student Conduct – Student Development Specialist II	\$53,250	Y	N
<b>FY2023</b>			
Student Conduct Office – Student Development Specialist II	\$53,250	Y	
Student Conduct Office – Student Employee Wages	\$6,000	Y	
<b>FY2024 Proposal Summary (Prioritized)</b>			
Student Conduct Office – Student Development Specialist II	\$65,350		

**Additional Questions:** *(to assist the Board when informing the student body about stewardship of the University Advancement Fee)*

**If you received additional funding in the last 2 years, please describe or explain the success or shortcomings of those new resources.**

*We have not received any additional funding in the last 2 years.*

**What do you see as your department’s financial priorities in the next 3 – 5 years (FY2024-FY2028)?**

*To continue to serve the campus community and ensure students are aware of the Student Rule 24 at Texas A&M. Ensure we provide an equitable fundamentally fair student conduct process for those students who allegedly violate student rules by providing professional development opportunities and resources to develop an educated staff and high performing staff.*

	<b>Total Financial Impact:</b>
<b>How many reclassifications did you have approved in FY2022? 1</b>	<b>\$5,000</b>
<b>How many equity adjustments did you have approved in FY2022? 0</b>	<b>\$0</b>
<b>How many one-time merit increases did you have approved in FY2022? 4</b>	<b>\$3,500</b>
<b>How many hiring adjustments did you have approved in FY2022? 2</b>	<b>\$3,950</b>
<b>What positions were approved to eliminate in FY2022? 0</b>	<b>\$0</b>
<b>What new positions did you create in FY2022? 0</b>	<b>\$0</b>

**Additional comments, special considerations, etc.**

SAFAB Comments/Notes: