



Student Affairs Fee  
Advisory Board  
DIVISION OF STUDENT AFFAIRS

**Budget Summary**

*To be completed annually by each department.  
Please attach Funding Request Forms for each proposed increase.*

<b>Department:</b>	Vice President for Student Affairs – Student Conduct Office	UAF Account #	237093
--------------------	--	---------------	--------

**Department Budget History:**

	FY2020	FY2021	FY2022	FY2023
Total Operating Budget		\$684,060	\$817,376	\$817,376
Total Current UAF Allocation		\$684,060	\$812,376	
UAF Increases Requested		\$50,250	\$53,250	\$59,250
UAF Increases Funded		\$0		
Total End-of-Year Reserve Balance Across All Operating Accounts		\$25,698	\$135,000 (Projected)	\$135,000 (Projected)

**Please provide a reserve spending plan if ending FY2021 reserves exceed University requirements.**

**UAF Increase Request History & FY2023 Summary:**

Program, Service, or Operation Requested	Amount Requested	SAFAB Recommended? (Y/N)	University/VPSA Funded (Y/N)
<b>FY2021</b>			
Student Conduct – Student Development Specialist II	\$50,250	Y	N
<b>FY2022</b>			
Student Conduct – Student Development Specialist II	\$53,250	Y	
<b>FY2023 Proposal Summary (Prioritized)</b>			
Student Conduct Office – Student Development Specialist II	\$53,250		
Student Conduct Office – Student Employee Wages	\$6,000		

**Additional Questions:** (to assist the Board when informing the student body about stewardship of the University Advancement Fee)

**If you received additional funding in the last 2 years, please describe or explain the success or shortcomings of those new resources.**

*Not applicable*

**What do you see as your department's financial priorities in the next 3 – 5 years (FY2023-FY2027)?**

1) Funding for Career ladder adjustments and/or reclassifications. As we look to retain young staff whom we have helped grow and develop in the field of Student Conduct, we would like to keep them here at Texas A&M. We are developing a plan to help bolster entry level salaries and entice staff to stay at Texas A&M knowing they will continue to be compensated fairly for the work they do.

2) Additional funding for programming and outreach to student organizations. The primary work of a Student Conduct Office tends to lean toward work that is reactionary—we respond to complaints of student misconduct. We would like to have the ability to put more time and effort into education that promotes reflection and fosters accountability among the student population as a whole.

	<b>Total Financial Impact:</b>
<b>How many reclassifications did you have approved in FY2021? 0</b>	<b>\$0</b>
<b>How many equity adjustments did you have approved in FY2021? 0</b>	<b>\$0</b>
<b>How many one-time merit increases did you have approved in FY2021? 3</b>	<b>\$4500</b>
<b>How many hiring adjustments did you have approved in FY2021? 1</b>	<b>\$750</b>
<b>What positions were approved to eliminate in FY2021? 1 – Administrative Associate IV</b>	<b>\$58,271</b>
<b>What new positions did you create in FY2021? 0</b>	<b>\$0</b>

**Additional comments, special considerations, etc.**

SAFAB Comments/Notes:

