



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Budget Summary

*To be completed annually by each department.
Please attach Funding Request Forms for each proposed increase.*

Department:	Student Community Standards	UAF Account #	237175 & 237093
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Department Budget History:

	FY2022	FY2023	FY2024	FY2025
Total Operating Budget	\$1,317,723	\$1,354,429	\$1,525,019	\$1,525,019
Total Current UAF Allocation	\$914,025	\$926,531	\$1,081,499	
UAF Increases Requested	\$50,250	\$59,250	\$165,350	\$8,000
UAF Increases Funded	\$0	\$0	\$165,350	
Total End-of-Year Reserve Balance Across All Operating Accounts	\$454,766	\$771,786	\$771,786 (Projected)	\$771,786 (Projected)

Please provide a reserve spending plan if ending FY2023 reserves exceed University requirements.

UAF Increase Request History & FY2025 Summary:

Program, Service, or Operation Requested	Amount Requested	SAFAB Recommended? (Y/N)	University/VPSA Funded (Y/N)
FY2023			
Student Conduct Office – Student Development Specialist II	\$53,250	Y	N
Student Conduct Office – Student Employee Wages	\$6,000	Y	N
FY2024			
Aggie Honor System Office - Administrative Coordinator I	\$56,500	Y	Y
Aggie Honor System Office - Graduate Assistant	\$30,000	Y	Y - One-Time
Aggie Honor System Office - Professional Development for Staff	\$13,500	Y	Y – One-Time
Student Conduct Office – Student Development Specialist II	\$65,350	N	Y
FY2025 Proposal Summary (Prioritized)			
Reclassification for Student Conduct Coordinator for Investigations (SAC to Assistant Director)	\$8,000		

Additional Questions: (to assist the Board when informing the student body about stewardship of the University Advancement Fee)

If you received additional funding in the last 2 years, please describe or explain the success or shortcomings of those new resources.

Additional resources have been dedicated to additional development of our staff. During the Summer of 2023, the Department of Student Community Standards sent staff members to the Association of Student Conduct Administrators Gehring Academy. The Gehring Academy is a professional development opportunity for Student Conduct Administrators to learn about the profession and provide a foundation for their work. The Department Of Student Community Standard has had a difficult time retaining and recruiting staff members within the Student Conduct Office. The Department is working to identify talented staff to meet the demands of our student body at Texas A&M.

What do you see as your department’s financial priorities in the next 3 – 5 years (FY2025-FY2029)?

The Department of Student Community Standards will continue to invest in retaining our staff and providing all professional development opportunities to ensure we are supporting our students. In addition, we will review our technology needs to ensure our computers are as current as possible. Also, we will work to bolster our Investigations Office to make sure it functions as an independent office that serves both Student Conduct and the Aggie Honor System Office. Currently, the investigation only supports the Student Conduct Office. Lastly, the Department of Student Community Standard will invest resources in branding our department and conducting outreach. We have developed a website, but there is further work and resources that are needed to develop an identity for the Department of Student Community Standards.

	Total Financial Impact:
How many reclassifications did you have approved in FY2023? 3	(\$34,195)
<i>Reclassified three positions in AHSO to SDSII – cost savings.</i>	
How many equity adjustments did you have approved in FY2023? 0	\$0
How many one-time merit increases did you have approved in FY2023? 1	\$1,750
How many hiring adjustments did you have approved in FY2023? 0	\$0
What positions were approved to eliminate in FY2023? 0	\$0
What new positions did you create in FY2023?	\$8,675

Additional comments, special considerations, etc.

The Department of Student Community Standards is a new department within the Division of Student Affairs. The Department is still working to establish its identity through outreach and promotional items.

SAFAB Comments/Notes: