

SAFAB Use Only	
YES	NO



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Instructions for FY2025 Form

Data can be entered into text fields and Word tables on each form.

Funding Request Form FY2025

This form is to be completed for each UAF increase request and attached with the Budget Summary Sheet described above.

- **Department**—Enter your department name.
- **Program, Service, or Operation Requested**—Please provide a brief one-line title to reference the request for funds being made.
- **General Description**—Please provide additional information and a brief description of the increase request; make sure not to overlap with the additional questions described below.
- **Request Type**—Indicate the type of increase request being made from the following:
 - *Full*—Indicates that UAF will fund the entire program or service being requested
 - *Increase*—Indicates a request for an increase in UAF for an ongoing program or service that is already supported at a lesser level
 - *Partial/Matching*—Choose if other sources of funding or revenue (existing funds, ticket sales, fundraising, etc.) will be used in conjunction with UAF to fund the program or service.
 - *One-Time*—Indicates a request for one-time funds from Division reserves
- **General Questions**—Please answer the listed questions. Additional pages may be attached if more space is needed; however, responses are encouraged to be brief.
- **Total Estimated Cost**— This section will show the total cost of request, any funding identified to offset the cost, and the amount that is being requested from SAFAB. Please break down the items requested into general terms and categories with a total for each category. Avoid over-generalizations but keep in mind that SAFAB does not need specific line-item budgets either.
 - *Funding Description* - Brief description of the items/categories for which funding is requested
 - *Amount* – Total amount of each of the items/categories listed
 - *Less Estimated Partial Funds* – Total for other sources of funding being used to offset the overall cost of the proposal.
 - *Total Increase Requested* – Amount being requested from SAFAB for FY2024. This is the number SAFAB will use in its deliberations. It should equal the sum of the line items less any matching/partial funding being considered.



Funding Request Form FY2025

Department should complete one form for each individual request

Department:

Student Life

Program, Service or Operation Requested:

Directors Office – Student Behavior Intervention/Threat Intervention

General Description:

WAVR-21 Training for Campus Violence Risk Assessment

Request Type:

Full Increase One-Time Partial/Matching

Type of Funds Requested:

UAF Other

General Questions

How does this address an important need and/or positively impact students?

Actively working to keep a campus safe through threat reduction and human risk reduction requires continual training. The student impact is that the campus faculty/staff/administrators responsible for working as team is equipped and trained with the most appropriate resources and tools to actively work in mitigating campus risk on a daily basis.

What department/Division strategic plan item does this support?

- Division Strategic Priority Well-being
- 6.1 Integrate holistic wellbeing practices in programs, services, and facilities.

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

TAMU made a choice to use WAVR-21 as its primary threat assessment tool in the fall of 2014. The campus has not trained on the instrument since October of 2014. There has been significant attrition to both the SBIC and SST teams since that date. It is estimated that less than 25% of the two teams are currently trained on the instrument. Additionally, TAMU has moved to inclusive management of

behavior and threat for all remote location sites. None of the remote location staff who engage in these teams is trained on the tool.

What actions have you implemented or discontinued internally to address the identified need?

Currently looking at available options

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

Annual training assessment, case and data tracking, and Rapid Threat Assessment annual review, and incorporated use of the WAVR-21 for highest level cases of concern. These numbers will be coordinated across campus stakeholders and compared with UPD Crisis Intervention Team data.

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Currently reserves

Total Estimated Cost

Funding Description	Amount
WAVR-21 Training	\$30,000
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
TOTAL INCREASE REQUESTED	\$30,000