

SAFAB Use Only	
YES	NO



Student Affairs Fee
Advisory Board
DIVISION OF STUDENT AFFAIRS

Funding Request Form FY2023

Department should complete one form for each individual request

Department:

University Art Galleries

Program, Service or Operation Requested:

Museum Storage Cabinets

General Description:

Due to recent gifts of three-dimensional art to the Stark Galleries, we are in need of two additional museum-quality storage cabinets to house these objects properly.

Request Type:

- Full
 Increase
 One-Time
 Partial/Matching

Type of Funds Requested:

- UAF
 Other

General Questions

How does this address an important need and/or positively impact students?

When we accept donations, we want to store the objects so that it will minimize potential damage and keep them are proper temperature and humidity levels. Standard metal cabinets are prone to off gassing, which is harmful over time to delicate painted surfaces and some metals, such as bronzes. With good storage these objects will be kept in the best condition and be available for display for future generations of Aggies.

What department/Division strategic plan item does this support?

Ensure Future Effectiveness and Sustainability

Please provide data, evidence, and/or input (student faculty, staff, other) you gathered to help you determine the need for additional resources.

The need for these cabinets was determined by staff based on the number of objects requiring storage.

What actions have you implemented or discontinued internally to address the identified need?

If funding is granted, what metrics will you use to evaluate success of this program/service/operation?

We will deem it successful once we have rehoused our collections objects from open storage shelves to enclosed museum-quality cabinets. This will also give us room to grow so that we should not need additional cabinets for several years.

Have other sources of funding (fundraising, sponsorship, reserves, etc.) been considered? Please explain.

Due to other major planned purchases (security system, cameras, new light fixtures and bulbs, which are all coming up for replacement) we do not have reserve funding to cover this expense at this time.

Total Estimated Cost

Funding Description	Amount
Museum Storage Cabinets	\$12,000
<i>Less Estimated Partial/Matching Funds (if Applicable)</i>	
TOTAL INCREASE REQUESTED	\$12,000